

CAMP GRANITE LAKE

Summer 2021 - Please Read!

Dear Potential Staff Member,

Before you move any further with the hiring process, it's important that you read these two pages.

Working at camp is an incredibly special job, and this may never hold more true than in 2021. Like many of you (and us), COVID has kept our campers out of school, away from friends, and has cancelled many events they look forward to, including summer camp in 2020. We feel it's as important as ever for our campers to be around their friends, outside in the mountains, and with great role models like our staff.

Each of us wishes we could flip a switch and that the world would go back to our pre-COVID 'normal'. However, the truth is, it's likely going to take extra precautions, commitment, and sacrifice from our team to be able to safely serve our campers (and staff) next summer.

As a camp, we have already taken a number of steps:

- We have modified our summer schedule to offer two 3-week sessions, reducing the amount of check ins and outs from eight to four.
- We are likely requiring that our campers limit their social interactions for 10-days prior to arriving at camp.
- We are likely requiring that all staff get tested prior to arriving at camp, and we may provide tests throughout staff training.
- We are prepared to split campers and staff into pods with their own dining areas, common spaces etc. if need be.
- We will be looking at and addressing ventilation in our buildings

Lastly, for 2021, we are requiring that our staff remain at camp or with camp personnel during time off.

What does this look like for you? It means no restaurants, bars, sporting events, big crowds, visits from family or driving to town on your own during time off. It means being willing to sacrifice for the health and safety of our overall community.

We know this is a huge ask, and we don't take it lightly. Time off is essential and important to your well being, and we are preparing to offer you TONS of things you CAN do!

CAMP GRANITE LAKE

For starters, we are going to hire a 'Camp RA'. Like an RA in college dorms, their job will be to help take good care of you.

Among the things they'll do are:

- Set up fun events for your time off like picnics in local parks, hikes at local trailheads and rock climbing on our bolted natural rock climbing site.
- Help arrange rides to the store so you can pick up things you may need
- Make sure your staff lounge has food and drinks for you to relax with

Additionally, you'll have access to high speed internet in our staff lounge and be able to explore and camp on our 135-acre property.

This is just a starting point, and we will talk even more in depth about our policies during the interview process. I'll also be happy to answer any and all questions you have about 2021, and camp in general.

In the pages that follow you are going to learn about what it's like to work at Camp Granite Lake. It's a summer full of friendship, kindness, hard work, time in the beautiful Rocky Mountains, and playing a positive role in the life of children. Just typing that description gives me lots of hope for 2021 after the stress and challenges we have all faced in 2020.

Thank you so much for your interest,

Tommy Feldman & Tom Pevear
Director & Assistant Director
Camp Granite Lake

November 19th, 2020



CAMP GRANITE LAKE

Dear Camp Granite Lake Staff Candidate:

Greetings! You are taking the first steps to an amazing summer job experience that will impact YOU as much as you impact the children. The most successful CGL staff members are those with the drive and excitement to provide a great summer camp growth experience to children.

We always say that we can train someone in the necessary 'hard skills' of our camp experience (leading a hike, song, etc.) but the 'soft skills' of understanding the needs of children, and being able to work with other staff to help identify those needs, and support them as they grow can't be taught in a few weeks of staff training.

If you are someone who loves the concept of summer camp, youth development, and the value of outdoor experience - whether or not you have a lot of experience in it - please consider applying today. To be successful in this job, you must love working with children, and be willing to *work really hard!*

As member of the CGL team, you have the opportunity to make a significant impact the life of a child. You may discover that working in youth development is truly your calling, or that the summer experience will help you in whatever field of work you decide to go into in the long run.

We look forward to having you as part of our Camp Granite Lake Staff Team.

Sincerely,



Tommy Feldman
Founder/Director, Camp Granite Lake

Testimonial From A Staff Member:

It was incredible to see how much camp can have an impact on children, watching friendships blossom, and watching campers make memories they will remember for a lifetime. It was the most rewarding experience for me, and I find myself talking about it and thinking about it each and every day since I left.

CAMP GRANITE LAKE

All About Camp!

Staff play the ultimate role in supporting CGL's philosophy and program. They are committed to creating an inclusive, supportive, and 'unplugged' environment, where campers, directors, and staff live and work collaboratively, and create connections with each other, and the natural world around them. They are willing to work hard, *really hard*, and to create a 'kid first' environment, where the decisions we make day to day, in and out of camp reflect a commitment to our campers' experiences.



Camp is located at 9,000 feet, thirty minutes west of Boulder, and forty five minutes west of Denver. It features 135 acres, with an eight acre lake, and stunning views all around. The property is in close proximity to Roosevelt National Forest, and the Indian Peaks Wilderness. Our location allows campers and staff the opportunity to grow, have fun, and try rewarding activities in a beautiful mountain location.

Kitchen and facilities staff live in rustic, bright, comfortable, cabins - alongside other staff members with adjoining bathrooms. Staff have access to high-speed internet in the staff lounge.



CAMP GRANITE LAKE

2020 Dates

Chefs: June 6th - July 31st

Kitchen Staff: June 8th - July 31st

(Dates are approximate and will be discussed in the interview. Staff training dates vary dependent on position.)

Available Jobs

Chef:

Must be 21 years of age - working towards culinary degree or equivalent experience in institutional or food service setting. Must have Food Handlers Certification.

Kitchen Staff:

Must be 18 years of age and have a high school diploma or GED. Must have a Food Handlers Certification or be willing to get one. Must be professional, willing to learn, and work hard! Willing to train the right candidates.

Desired Qualifications, Skills & Experience

There are some 'technical' positions that demand 'hard skills', but we look at personalities traits first, including people who are:

- good at building one on one relationships
- playful, but commands respect of a group
- able to manage stress & conflict
- hard workers
- problem solvers
- caring and empathetic
- flexible/able to adapt activities to the needs of individuals/groups

CAMP GRANITE LAKE

Kitchen Manager Job Description

Summary: The Kitchen Manager is responsible for the food-service operation of camp, including staff supervision, ordering, preparation, sanitation, customer service, and record keeping. The Kitchen Manager works closely with the Camp Director to ensure a smooth operation and coordination with all aspects of camp.

Reports To: Camp Directors

Responsibilities include, (but not limited to):

1. Personnel Management & Supervision:

- Train and supervise Chefs and Kitchen Staff to understand camp procedures, operations, and expectations with regards to food quality and cleanliness
- Supervise Chefs and Kitchen Staff on a daily basis
- Support, evaluate, and develop Kitchen Staff throughout summer
- Work with Camp Director to coordinate schedules and job tasks for kitchen staff

2. Ordering, Inventory, Menus:

- Manage food ordering, food budget, and inventory
- Act as a representative of CGL in all interactions with outside vendors.
- Review and suggest modifications to menus

3. Additional Duties:

- Prepare and deliver food as a Chef as scheduled and needed
- Work with state licensing, health department, and ACA to ensure all proper protocols are being followed
- Work with Camp Directors, Nurses, and Parents to provide alternative meal options for staff, campers and guests with food allergies and special diets
- Coordinate with Backpacking, Culinary and off-site Swim programs on food ordering and advanced preparation.

Desired Qualifications:

- Culinary degree OR equivalent experience in institutional or food service setting
- Experience managing staff in a food service setting
- Knowledge of standards of food preparation and serving, storage of food, and kitchen procedures
- Knowledge and understanding of food allergies, and special dietary needs
- Budgeting experience
- Servsafe certified

CAMP GRANITE LAKE

Chef Job Description

Summary: Chefs work alongside the Kitchen Manager in all aspects of kitchen preparation, menu planning, ordering, inventory, and kitchen staff management.

Reports To: Camp Directors/ Kitchen Manager

Responsibilities: (included but not limited to):

- Prepare and cook food as the menu indicates (boiling, broiling, steaming, bbq, roasting of meat, poultry, vegetables, soups, gravies, sandwiches, and salads)
- Ability to serve food in both buffet and family style setting
- Preparing foods including washing and peeling & creating items from scratch
- Baking breads and muffins as needed
- Store food and leftovers at proper temperature, assure proper rotation of inventory
- Oversight of food, supplies, and utensils for dining hall distribution
- Clean and maintain all food-preparation and storage areas
- Oversee the cleaning of all prep, serving, and dining hall dishes
- Coordinate schedule and job tasks with other chefs, Kitchen Manager, and directly manage Kitchen staff during scheduled shift
- Assist with menu planning and ordering as needed
- Work with other Chefs and Kitchen Manager, to provide alternative meal options for staff and campers with food allergies and special diets

Required Qualifications:

- Working towards a Culinary Degree, or equivalent experience in institutional or food service setting
- Experience managing staff in a food service setting (oversight of assigned daily tasks)
- Knowledge of standards of food preparation and serving, storage of food, and kitchen procedures
- Knowledge of preparing and serving up to 200 plates per meal
- Knowledge and understanding of food allergies, and special dietary needs
- A strong focus on food safety and daily operation application
- Knowledge of current health and safety laws and practices
- Possess current Food Handlers Certification
- Desire to work with and around children in a youth development setting

Desired Qualifications:

- Culinary degree OR equivalent experience in institutional or food service setting
- Servsafe Certified
- 1-2 years' experience working in a kitchen in a cooking capacity and managing staff
- Previous experience with food purchasing, inventory management,
- Previous commercial dishwasher experience and BOH procedures
- Previous experience in a camp or camp like environment
- CPR/First Aid certified/Blood Borne Pathogen trained

Individuals must work well in a team environment and have strong communication skills. They must be prepared to step in and accomplish all aspects of kitchen responsibilities; not only providing an excellent experience to our campers and staff, but also serving as a role model to those you manage and work alongside of.

Compensation:

- Competitive salary
- Room and board
- Access to high speed internet
- Friendly work environment and casual dress code

CAMP GRANITE LAKE

General Kitchen Staff Job Description

Summary: Kitchen staff are responsible for washing, pots, pans, and dining room dish-ware and for the set up and clean-up of the dining, room. In addition, as instructed, they will assist Chef staff with cleaning in the kitchen area and preparing and serving food as needed.

Reports to: Chefs and Kitchen Manager

Responsibilities: (included but not limited to)

- Assist Chefs with the preparation and serving of food as directed
- Clean and sanitize pots, pans, utensils, dining room dish-ware and equipment
- Clean as assigned, following proper procedures
- Unload supplies and/or properly store inventory as needed
- Prepare dining room dish distribution and busing areas properly
- Clean dining room thoroughly after each meal, to include table wipe down, sweeping & mopping
- Properly dispose of garbage after each meal and as needed in dining room & kitchen area

Required Qualifications:

- High School Diploma or GED
- 18 years of age or older
- Ability to lift up to 50 pounds
- Food Handler's card (ServSafe or equivalent)
- Ability to maintain safety and cleanliness standards to meet the prevention of food borne illnesses, sanitation and personal hygiene requirements.

Desired Qualifications:

- 1 year experience working in a kitchen in some capacity
- Previous commercial dishwasher experience
- Previous experience in a camp environment
- CPR/First Aid certified
- Blood Borne Pathogen certified

Individual must work well in a team environment, have good communication skills, a positive attitude and be prepared to step in and accomplish all aspects of kitchen responsibilities as needed.

Compensation:

- Competitive salary
- Room and board
- Access to high speed internet
- Friendly work environment and casual dress code

CAMP GRANITE LAKE

Camp Philosophy and Staff

Camp Granite Lake gives children valuable growth opportunities in a fun, creative environment. We believe that the informal play of the camp setting offers an ideal complement to campers' home and school lives in which to learn about self, community, and the natural world.

In practice, what we see as valuable lessons in community and personal development, campers see as just plain fun! Campers and staff are excited to be a part of a welcoming and supportive camp community, ready to embrace new challenges and explore new things.

Along with our cabin counselors, the kitchen and facilities staff work with the camp directors to support our campers experience.



Whether it is providing a delicious meal for both campers and staff, setting up embers sites for a reflective time around the campfire, or washing campers clothes for the next week of fun, kitchen and facilities staff impact campers in a variety of ways.

The job sometimes requires a team approach across all departments; our success depends on the buy in of everyone! You must also be willing to work *really* hard, be flexible, and be committed to a 'campers first' community.

Compensation

Kitchen Manager: Starting at \$800/weekly

Chef: Starting at \$700/weekly

General Kitchen Staff: \$325/Weekly

CAMP GRANITE LAKE

OK, I want to join the Camp Granite Lake community...

Start by filling out our online application, which includes a set of extensive questions about your eligibility, work history, camp experience, body safety rules for kids, references, and more.

I submitted my application...

If, after reading your application, we decide to schedule an interview, you will receive an e-mail request to set up a Skype or FaceTime interview.



Testimonial From A Staff Member:

"Camp is a magical place. This is one of the most supportive, loving, kind, and altogether best environments I've ever been a part of"

CAMP GRANITE LAKE



Testimonial From A Staff Member:

"Camp Granite Lake was the best summer of my life so far, and I would love to have to opportunity to do it all again. I learned so much about myself, and I learned an incredible amount from the campers and counselors and directors. But above all else, I had fun and I got to be part of an environment that allowed children to let go, have fun, and learn and thrive in a new environment."